

Jefferson County  
Finance Committee Minutes  
March 12, 2015

Committee members: Braughler, James B (Vice Chair) (Excused) Poulson, Blane  
Hanneman, Jennifer (Secretary) Schroeder, Jim  
Jones, Richard C. (Chair)

1. **Call to order** – Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present except for James Braughler was excused. Staff in attendance was Ben Wehmeier, Tammy Worzalla, Blair Ward, Kathi Cauley and Brian Lamers.
3. **Certification of compliance with the Open Meetings Law** – Wehmeier certified that notice of the meeting complied with the Open Meetings Law.
4. **Review of the agenda**-Moved #11 up to after number #7.
5. **Public Comments** – None
6. **Approval of Finance Committee minutes for March 6<sup>th</sup>, 2015.** A motion was made by Poulson/Hanneman to approve the minutes of March 6<sup>th</sup>, 2015. The motion passed 4-0.
7. **Communications** –None
8. **Discussion of funding for projects related to the new Highway Facilities.** Final bonding has been approved and we will be scheduling a rating call. We are now moving forward with the RFP process for the satellite shops.
9. **Review and discussion on 2015 projections of budget vs. actual.** Lamers stated it is too early in the year to project and the January and February monthly reports are not complete yet.
10. **Discussion and possible action on RFP's for Investment Services.** Lamers explained that this would be on the next Finance Committee agenda for discussion. It was discussed that once this process is complete there would be a recommendation from the Finance Committee to go to the Treasurer. Lamers explained he would take the rating sheets and combine them into one which could be used for discussion at the next Finance Committee meeting.
11. **Discussion and possible action on approval of out of state travel for 2 staff members at Human Services.** Cauley explained that this is completely paid for by state and federal funds. This is being pushed by the federal government to get individuals to go to this. A motion was made by Schroeder/Hanneman to approve the out of state travel for 2 staff members at Human Services. The motion passed 4-0.
12. **Update on the State Budget.** Wehmeier went through some of the items that may impact the County that is in the proposed state budget. He talked about Courts and the funding reimbursement changes from the current funding to a block grant process. Court reporters are currently state employees which may be shifted to county employees and possibly funded

through the block grant. The TAD grant would be funded for an additional 2 years. For Human Services, we are not sure how the impact will be with the required drug testing and the related changes to the budget. Out of home care will be increased from age 18 to 21 with funds being allocated. Mental health funding may be impacted. Emergency detention may be required to have a provider with the required license to be involved from the start and may have an impact with filling positions that would be needed for this change. Income maintenance may receive additional funding. Shared revenue and levy limits have no changes. There is wording that would require that debt be shown as a separate item on property tax bills. There is a proposal that the assessment of properties move from municipalities to the county level. The Local Government Insurance Fund is eliminated in the state budget but now may still exist as the provider of last resort. There may be changes to the Revolving Loan Program with the loss of local control but there will be more discussion on that. General transportation aids should remain at the same level.

- 13. Review and Discussion the 2016 Budget Calendar.** Lamers explained that this is preliminary and there may be changes. There was discussion regarding the budget meetings week for the Finance Committee and asked if there were any issues. The Committee did not have any concerns about the preliminary calendar.
- 14. Update on contingency fund balance.** Lamers directed the Finance Committee to the schedule showing the current balance of 2015 general contingency of \$441,049 and the vested benefits balance of \$270,000.
- 15. Set future meeting schedule, next meeting date, and possible agenda items –** The next meeting is Thursday April 9, 2015 at 8:30 am. The agenda items will include an update on the Highway projects, projections of budget vs. actual, updates on the state budget and discussion on the investment advisor RFP.
- 16. Payment of Invoices-**After review of the invoices, a motion was made by Hanneman/Poulson to approve the payment of invoices totaling \$572,283.11 for the main review and \$3,395,338.16 for the other payments and payroll deductions. The motion passed 4-0.
- 17. Adjourn –** A motion was made by Poulson/Schroeder to adjourn at 9:32 a.m. The motion passed 4-0.

Respectfully submitted,

Jennifer Hanneman  
Finance Committee  
Jefferson County  
/bll